

FINANCE COMMITTEE MEETING MINUTES

September 18, 2017

The Finance Committee of the St. Clair County Board met on September 18, 2017 in the County Board Conference Room. The meeting was called to order by Chairman Ken Easterley at 6:30 p.m.

Members Present:

Ken Easterley, Chairman
Marty Crawford, Asst. Chairman
Lonnie Mosley
June Chartrand
Carol Clark
Paul Seibert
John West

Others Present:

Debra Moore, Director of Administration	Mark Kern, Chairman SCC Board
Fred Boch, County Board	Robert Allen, County Board
Brendan Kelly, State's Attorney	Sue Schmidt, Financial Analyst
Frank Bergman, Human Resources	Tom Knapp Sheriff's Department
Herb Simmons, 911 / EMA	Katie Leabee, Lockton Companies
Anthony Palumbo, Lockton Companies	Steven Holman, Lockton Companies
Brian Kreisler, Warma Witter Kreisler & Assoc.	Gary Schreader, Data Processing
Bradley Kreisler, Warma Witter Kreisler & Assoc.	

Pledge of Allegiance was recited.

There were no Public Comments or Questions at this Meeting.

Upon a motion by Ms. Clark and seconded by Mr. Seibert, it was unanimously agreed to approve the Meeting Minutes for August 28, 2017.

Upon a motion by Mr. Mosley and seconded by Ms. Clark, it was unanimously agreed to approve Lockton Companies as the SCC Insurance Broker. Mr. Bergman discussed the selection process and why it was necessary.

Upon a motion by Mr. Mosley and seconded by Mrs. Chartrand, it was unanimously agreed to approve the 2017 / 2018 Tax Levy.

Upon a motion by Mrs. Chartrand and seconded by Mr. Mosley, it was unanimously agreed to approve the Cycle 24 funding awarded by the St. Clair County Parks Grant Commission

Upon a motion by Mrs. Chartrand and seconded by Mr. Mosley, it was unanimously agreed to approve the Park Projects.

Upon a motion by Mrs. Chartrand and seconded by Mr. Mosley, it was unanimously agreed to post pone purchase of the Vital Records Management System from Dernet until after consideration by the Management Information Committee

Upon a motion by Mr. Mosley and seconded by Mr. Crawford, it was unanimously agreed to approve transfer of a K-9 2012 Chevrolet Impala vehicle from the SCC Sheriff's Department to SCC Special Services A-58.

Upon a motion by Mr. Clark and seconded by Mr. Seibert, it was unanimously agreed to approve Update of the Mid America Airport Master Plan, Phase I.

Upon a motion by Mrs. Chartrand and seconded by Mr. Mosley, it was unanimously agreed to approve authorizing Chairman Kern to sign an agreement between the SCC State's Attorney and the Public Building Commission for use of the SCC Annex Building.

Upon a motion by Mr. Crawford and seconded by Mr. Mosley, it was unanimously agreed to approve the transfers: ATTACHED IS A COPY OF ALL TRANSFERS.

Upon a motion by Mr. Mosley and seconded by Mrs. Chartrand, it was unanimously agreed to approve the Treasurer's Monthly Report and Funds Invested.

Upon a motion by Mrs. Chartrand and seconded by Mr. Mosley, it was unanimously agreed to approve the Expense Claims and Claims Subcommittee Reports.

Upon a motion by Mr. Mosley and seconded by Mr. Crawford it was unanimously agreed to adjourn.

Respectfully submitted,

Debra Moore, Director of Administration
St. Clair County

SEPTEMBER 18, 2017 EXPENSE TRANSFERS

		FROM:		TO:	
General Fund-States Attorney				General Fund-States Attorney	
100-1075-60100	Payroll Full-time	<u>15,000.00</u>		100-1075-61000	Office supplies 500.00
				100-1075-6140007	Program supplies-Transcripts 1,500.00
				100-1075-65150	Telephone 500.00
				100-1075-6851001	Program Expense-Trial Rebtel 2,500.00
					<u>5,000.00</u>
County Automation				County Automation	
120-1200-6190003	Small Capital Purchase DP Equip	<u>(10,000.00)</u>		120-1200-63630	Maintenance contracts-software <u>10,000.00</u>
Highway Equipment Trust				Highway Equipment Trust	
206-2060-61900	Small Capital Purchase	<u>(15,000.00)</u>		206-2060-61350	Shop tools and supplies <u>15,000.00</u>
Approval St. Clair County Auditor: <i>Patty Sprague</i>					
Approval County Administrator: <i>Butler</i>					